


Business Expense Sheet

	Toronto Office 77 Finch Avenue East, ON M2H 6H8 Tel: 647-526-1677	Mississauga Office 55 Village Centre Pl, Suite 200, ON L4Z1V9 Tel: 647-526-1677	Office Cell: 647-526-1677 mhstaxservices@outlook.com
Please provide following information to complete your accounting statements.			
Business Name: _____		Tax Year: _____	
Business Phone: _____			
Business Email: _____			
-	Total		
Revenue (including HST)	\$ _____		
Expenses (including HST)	Personal Use %		
	Advertising		
	Membership Dues		
	Meals & Entertainment		
	Interest		
	Bank Charges		
	Office Expenses		
	Management, Admin Fees		
	Accounting Fee (ART)		
	Rental		
	Salaries & Wages		
	Sub-contracts		
	Supplies		
	Travel Expenses		
	Utilities		
	Telephone		
	Gas		
	Car Insurance		
	Car Maintenance & Repair		
	Other Expenses		
Interest on Mortgage*			
Home Insurance*			
Property Tax*			
Condo Fee*			

* For Rental Income only